

## STANDING RULES PIONEER DISTRICT

1. The Standing rules shall be read at the first Executive Board Meeting each new term and shall be read by request at any meeting
2. Each president shall receive a copy of the newsletter by email to be sent on to the members of said club.
3. The District shall purchase advertising space in the OSFGC. directory handbook recognizing the incoming officers and may include District Garden Club names.
4. The District Historian shall maintain a file or book containing records, historical data and awards.
5. The District shall purchase a "Director's Pin" with the attached gavel and guard. The outgoing Director shall present the pin to the incoming Director.
6. All chairmen shall present receipts for the budgeted or allowable expenses to the Treasurer for reimbursement.
7. Standing Committee appointed by the Director may include, but not limited to, committees in conformance to National and State objectives.
8. All changes of address, telephone numbers or email addresses shall be sent to the Director and Newsletter Editor. The death of members of each club should be sent to the Director so they can be published in the newsletter and sent to the chaplain of OSFGC.
9. The proposed budget shall be presented to the Executive Board in March and voted on by eligible members at the Spring District Meeting in April.
10. The incoming Director shall appoint all of his/her chairmen for the upcoming committees as soon as possible after the election.
11. Nominations for district Certificate of Appreciation shall be sent to the District Awards Chairman no later than March 10 and September 10 for selection.
12. All club presidents may present an oral or written report at the Spring District Meeting
13. All club members shall be welcomed and encouraged to attend District Board meeting
14. A minimum of one hundred dollars (\$100) per annum may be budgeted for a National Life Membership and when the amount of two hundred dollars (\$200) has been reached one may be given to the outgoing Pioneer district director. Standing Rules for Pioneer District amended April 2022

15. All bills to the District must be submitted within thirty (30) of the conclusion of the event.

16. Reimbursement for all unbudgeted items shall not exceed one hundred dollars (\$100) per annum, except in an emergency when the decision will be made by the Executive committee.

17. No fees are to be paid to any District or State Chairman on a topic or program relating to the Chairmanship.

18. The State President, First Vice President, Second Vice President, Treasurer, Recording and Corresponding Secretary, Parliamentarian and District Directors of nearby districts shall be invited to the Fall and Spring District Meetings of Pioneer District. Only the State President, First and Second Vice Presidents shall be guests of the District. The District will also pay for the lunch of the Pioneer District Director and that of the program speaker.

19. Pioneer may sponsor a garden tour as a fund raiser.

20. Any activity undertaken by Pioneer District requiring a written contract must be approved by a majority of the elected officers, consisting of the District Director, Assistant Director, Secretary and Treasurer.

21. A committee of three (3) will read and approve the minutes within a two-week period of the meeting. A committee is to be formed at each meeting. The District Director is to receive a copy of said minutes and will email them to the Presidents of each club.

22. The Advisors represent the history of the District and collectively have knowledge of what transpired during their terms and before. Therefore, the past three (3) District Directors will be the Advisors on the Executive Board and Executive Committee

23. The Pioneer District may provide a stipend in the amount of two hundred dollars (\$200) to a club or group of clubs planning a District Luncheon. The request for two hundred dollars (\$200) must be in writing and presented to the District Director for processing. Changed Sept 2024

24. The Pioneer district may provide a stipend in the amount of one hundred dollars (\$100) to a club or group of clubs hosting a District Luncheon for a speaker's fee. Request for the \$100 must be made in writing and presented to the District Director for processing

25. A required or called meeting of the Board of Directors, the Executive Committee or a Standing or Special Committee may be conducted in any manner that will permit members of the respective group to fully participate in deliberations and vote.

26.The Executive Board consists of elected officers, Club Presidents, Advisors and chairmen of Standing and Special Committees.

27.The Executive Committee consists of the elected officers and Advisors. Standing Rules for Pioneer District amended April 2022

28.A copy of the Bylaws and Standing Rules shall be available at all meetings of Pioneer District and copies shall be held by the Secretary. Standing Rules for Pioneer District amended April 2